

**DOWNTOWN INDUSTRIAL BID
BOARD OF DIRECTORS
MEETING MINUTES**
Central City East Association
725 S. Crocker Street, Los Angeles 90021
February 22, 2018

Members Present: Drew Bauer, Howard Klein, Matt Klein, Larry Rauch, Mark Shinbane, Bob Smiland

Staff: Estela Lopez

Consultant(s): Ken Coelho (Armanino LLP), Don Steier (Guzin & Steier)

1. **Call to Order- Welcome & Introductions**

Meeting was called to order at 10:00 a.m.

2. **Public Comment**

No public comment.

3. **Approval of the Minutes of December 18, 2017**

Rauch moved; M. Klein seconded. Unanimous approval.

4. **West Santa Ana Branch Transit Corridor Update**

Metro representatives Laura Cornejo and Julia Brown presented Metro's proposed new Northern Alignment alternatives. These alternatives would veer west into the DTLA core rather than a Union Station terminus. Both new proposed routes will be presented to Metro's Board of Directors March 1 and if approved for study, will be included in the environmental review. A public meeting on the WSAB line is scheduled for March 12 in Little Tokyo.

5. **City Representatives**

- Joella Hopkins, Downtown District Director for Councilman Jose Huizar, presented Councilman's two new homelessness initiatives. The first prioritizes encampment cleanups by area of need rather than equally apportioning by all 15 Council districts. The second proposal calls for identifying public properties in Skid Row for potential to replicate the "triage" trailer siting currently being undertaken in the El Pueblo area of DTLA.
- LAPD Deputy Chief Robert Arcos presented the work underway to extend the boundaries of LAPD's Central Division south of their current 7th Street boundary. This would place all the DID BID's area under one LAPD division. Currently the BID is covered by both Central and Newton divisions. Chief Arcos also commented on the search for a new LAPD chief, including an online survey and a series of public meetings to gather community input.

6. **Public Safety / Sidewalk Maintenance Reports**

- Commendations were presented to Chrysalis and Allied Universal personnel for their coordinated response to an auto vandalism incident that resulted in the arrest of the suspect.
- (Maintenance) – Chrysalis representatives Joel Holwerda and Grace Davis reported on the sidewalk trash and power washing activities of their personnel. Lopez commented on the significant increase in calls for power washing services. Davis commented on the increased assistance obtained by the BID from the Bureau of Sanitation to address illegal dumping along San Pedro St. from flower merchants, particularly during the December and Valentine's Day holidays.
- (Public Safety) - Allied Universal account manager Greg Foster presented an overview of the recruitment process to fill existing vacancies, and the need to place fire extinguishers in both public safety and maintenance vehicles in the event an encampment fire is observed and is in its early stages. Foster also thanked Board member Rauch for assistance in facilitating access to his property for the repair and replacement of the BID's radio repeater system.

7. **Treasurer's Report**

Coelho

Coelho presented the financial report. 2017 year-end carryover has helped the BID to provide extra Maintenance personnel hours particularly to address illegal dumping in the southwest portion of the BID. A minor adjustment has been made to the 2018 budget representing an unanticipated \$9,000 increase in assessment revenue. 2017 delinquent assessments are approximately \$35,000. We received \$38,000 in 2017 general benefit revenue. Approximately \$800,000 in 2018 assessment revenue has been collected, and an additional \$200,000 has been invoiced.

One maintenance vehicle was sold. It was taken out of service in November upon the start of the new maintenance contract with Chrysalis, which provides its own vehicles.

Lopez informed the Board of a potential cost-saving change affecting the BID's trash collection budget. Chrysalis has waste hauling subcontracts for its other BID clients and based on the economy of scale this represents, Chrysalis can obtain this service at a lower cost than the BID is currently paying. This change would decrease the BID's overall maintenance expenses. The Board unanimously voted to support the change, however, general counsel subsequently declared the vote null and void due to this action representing an administrative change and not requiring Board approval.

8. **Executive Director's Report**

Lopez

Lopez informed the Board that on February 28, the BID will lead LAFD Chief Ralph Terrazas on a walking tour of the district to meet with property and business owners who have been victims of encampment fires.

9. **Adjournment**

Meeting adjourned at 11:15 a.m.